# 4-H Building Contract

**Date of Event:**

**Sponsoring Party:**

**Type of Event: This Agreement Entered on:**

**This agreement between the Trego County Fair Board and Sponsoring Party for Rental of The 4-H BUILDING on the Fair Grounds in WaKeeney, Kansas will be as follows:**

1. A deposit fee of $100 will be required upon signing of the Contract. This fee will be held in our possession until the following criteria is met.
2. The 4-H Building Rental Fee is $300 for Friday, Saturday & Sunday and $50 per day for each additional day or $150.00 per day for Monday through Thursday. This money will be collected upon picking up the key. Lost key fee is 200.00. Until further notice, the keys will be available from the:

Trego County Clerk

Trego County Courthouse

216 North Main

WaKeeney, Kansas 67672

785-743-5773

You may pick up the key early but you will be charged for the additional days. The Trego County Clerk’s Office will be available for key pick up during regular business hours of 8:30am-5:00pm unless prior arrangements are made. Key must be returned by the end of the first business day following rental.

1. When renting the 4-H Building, Cleanup must be done in the manner stated **BELOW**!
2. **ALL** Tables & Chairs will be stacked and/or placed on appropriate racks. Trash Dumped and new Liners put in Trash Cans. Liners are provided in Closet. Any **Spills must be mopped up**, and Floors must be swept. **Return Heat to 50̊ and Air Conditioning to 80**̊. Kitchen and bathrooms need to be cleaned. If the building is not cleaned after use the $100 deposit will be forfeited.

# ANY Broken or Damaged Tables will be assessed a fee of $100 for replacement, and ANY Chairs that get damaged or broken will be assessed a fee of $45 per chair for replacement..

1. The Sponsoring Party agrees to release the County of Trego, its Commissioners, Boards, Members, Employees, Agents, Successors, and Assigns from all Debts, Claims, Demands, Damages, Actions, and Causes of Action, whatsoever, which we now have or may hereafter have, as a result of renting the building and property described above.

# NOT RESPONSIBLE FOR ACCIDENTS OR THEFT OF ANY PROPERTY LEFT IN THE ABOVE STATED BUILDING.

1. No tables or chairs may be removed from the building.
2. CHECKS PAYABLE TO: TREGO COUNTY FAIR BOARD

In Witness Whereof, the undersigned hereby warrants that they are fully qualified and authorized to execute the terms of this contract agreement:

# BUILDING REPRESENTATIVE:

**SPONSORING PARTY:**

**DEPOSIT FEE:\_\_\_\_\_\_\_CHECK #/CASH.: RECEIPT NO.: RENTAL FEE: \_\_\_\_\_\_\_\_\_RECEIPT #:\_\_\_\_\_\_**

**ADDRESS (If you wish to have your check returned):**

**PHONE NUMBER (MUST INCLUDE NUMBER): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Revised 1/2022